## **CAREER ACADEMY**

Lokacioni: UBT Innovation Campus - Lipjan

Data: 18/07/2022 - 22/07/2022

Departamenti: Career Center and Internship

## **AGENDA ITEMS**

	AKADEMI	
Data:	18 –22 Korrik 2022	
КОНА	TEMA DHE FOLËSIT/LEKTORËT	VENDI
11:00 - 12:30	Introduction.  Summer Academy presentation, challenges and problems when hiring a young person.	Campus Lipjan
11:00 - 12:30	Writing and communication -Academic and technical writing; -Writing techniques, text and stylistics Foles: (TBC)	Campus Lipjan
13:00 - 14:30	Career development and soft skills -What is a career? -How to develop soft and interpersonal skills; -How to write a professional CV,	Campus Lipjan

	-Motivation letter as well; -Official letters, emails, reports, requests, etc.	
11:00 - 12:30	Thematic lectures with industry 1: Employment opportunities and the labor market.  Speaker / Lecturer: Vjollca Parduzi (TBC)  - Company ASSECO	Campus Lipjan
13:00 - 14:30	Thematic lectures with industry 2: Banking Sector in Kosovo and student internships.  Speaker / Lecturer: (TBC)  - BpB Bank	Campus Lipjan